



**Artist-in-Residence Program \* Crosslinks Registration \***

**FALL SESSION 2010 STARTS OCTOBER 4, 2010**

**FORM and PAYMENT MUST be Mailed or Delivered to the Harvard Community Education OFFICE**

Name \_\_\_\_\_ New Student \_\_\_\_\_ Returning Student \_\_\_\_\_

Address \_\_\_\_\_ Town/Zip \_\_\_\_\_

Telephone Number \_\_\_\_\_ Work Phone \_\_\_\_\_

Parent(s)/Guardian(s) \_\_\_\_\_

Cell Phone \_\_\_\_\_ e-mail \_\_\_\_\_ (please print)

Emergency Contact \_\_\_\_\_ Telephone \_\_\_\_\_

School: HES (gr. 5 only) \_\_\_\_\_ Bromfield/Grade \_\_\_\_\_ Other \_\_\_\_\_

Please check the instrument you are registering for. Lesson times will be assigned as students register. Please see information sheet for scheduling information.

- \_\_\_ Clarinet      \_\_\_ Saxophone      \_\_\_ Oboe      \_\_\_ Percussion      \_\_\_ Piano
- \_\_\_ Flute      \_\_\_ Trumpet/Trombone      \_\_\_ Voice      \_\_\_ Guitar
- \_\_\_ String(violin,viola,cello,bass)      \_\_\_ Other: Please specify: \_\_\_\_\_

- Fall Session (10 lessons) Fee: \$300.00 OR **SAVE** and register by Sept. 24 for \$280.00
- Whole Year (25 lessons) Fee: \$750.00 OR **SAVE** and register by Sept. 24 for \$690.00 (Winter/Spring Session is 15 lessons)

Checks payable to: **"Town of Harvard/Crosslinks"** and mail to Harvard Community Education, 39 Massachusetts Ave., Harvard, MA 01451 978-456-4118

I, the undersigned, attest I am the parent or legal guardian of the above named child who attends the **CROSSLINKS** program and agree to allow him/her to participate in the above listed **CROSSLINKS** program. I further agree to indemnify and hold harmless the staff, administrators and official assistants and to absolve them from any and all liability arising from my child's participation in this activity.

I have been given the Artist-In-Residence Information Sheet, have read the policies regarding Attendance, Withdrawals and Refunds and agree to abide by these policies.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

Harvard Community Education does not discriminate on the basis of race, national background, religion, gender, economic status, political party, age, handicap and other human differences in admission to, access to, treatment in or employment in its programs or activities. The following person has been designated to handle inquiries regarding the nondiscrimination policies: Pam DeGregorio, Director of Special Education, Harvard Public Schools, 978-456-4143.

**\*\*\*\*For office use only\*\*\*\***      *Received* \_\_\_\_\_

Mon.    Tues.    Wed.    Thurs.    Fri.      *Check #* \_\_\_\_\_

Lesson time: \_\_\_\_\_ Instructor: \_\_\_\_\_

# Harvard Community Education/Crosslinks

## Crosslinks - Artist-in-Residence Program The Bromfield School Music Department



### FALL 2010 Information Sheet

The Bromfield School Music Department together with Crosslinks - Artist-in-Residence program is now accepting registrations for the 2010/2011 school year. These individual classes will help students achieve a higher level of mastery on their individual instruments or voice. The Bromfield Artist-in-Residence Program is patterned after very successful similar programs at such schools as Wachusett Regional High School in Holden, MA and Algonquin Regional, in Northborough/Southborough, MA. The program provides individual and/or small group musical instruction to students in the Harvard music programs, from Elementary (grade 5) to High School.

The Fall session will be 10 weeks, the Winter-Spring session is 15 weeks. If you prefer, you may register for the year. Teachers participating in this program will come from such places as: The New England Conservatory, Boston Conservatory, Berklee School of Music, Boston University, University of Massachusetts at Lowell and Amherst and the Hartt School of Music, Hartford, Connecticut, as well as teachers who live in this area.

### **Scheduling Information:**

Lessons will be scheduled every half hour, every weekday from 2:30-9 p.m. as long as space allows. The Bromfield Music Department will interview and select all private teachers involved in the program. Many of our instructors teach at several schools; some drive quite a distance. The available day/times for lessons for a particular instrument will depend on the schedule of the instructor. We will do our best to accommodate scheduling needs but cannot guarantee specific days and/or times. The program is open to all students grades 5-12 from The Bromfield and Elementary Schools.

Re-scheduling day and time of lesson must be done the first week.

### **Attendance Policy:**

**Tuition must be paid in full prior to the start of lessons. Students are required to sign in on the instructors attendance sheet at each lesson.**

**Make Up Lessons: Students are allowed one make-up lesson per term if the student has given our office 24 hours notice or has had a sudden illness.**

If a student is going to be absent, he/she must notify our office in advance, and may do so by calling 978-456-4118. If a teacher is absent, the lesson will be made up or the student will receive a credit. If a student misses a make-up lesson, there will be no credit/refund and no additional make-up.

### **Withdrawals and Refunds:**

Students who start private lessons with a new teacher are given a trial period of four lessons to ensure a good match, during which time students/parents should raise any concerns with the teacher and/or the office. After the fourth lesson, the placement becomes a commitment for the remainder of the term and there are no refunds. Harvard Community Education reserves the right to discontinue any student who consistently misses lessons.

